

## Appendix X – Conditions for Registering for Training

1. Notice of cancellation of course registration / participation must be made in writing by e-mail or fax.
2. The opening of the course is subject to a minimum number of participants. MAOF may postpone the opening date for a period of up to 30 days from the designated opening date.
3. The registration fee will be returned in full should the course is not opened within 30 days of the original opening date.
4. The terms with regards the fee in the event of cancellation / deferral of studies are as follows:
  - 4.1. Cancellation of participation in the course up to seven working days prior to the opening of the course will entitle the client to a full refund of the payment.
  - 4.2. Cancellation of course participation within six working days or less prior to the opening of the course will require full payment for the course.
5. Any notice of cancellation must be made in writing only. The date of cancellation is the date a representative of the MAOF branch receives the notice.
6. There may be unexpected changes in session times due to unforeseen events (such as the illness of a lecturer, unscheduled events, etc.). If such change occurs, the MAOF branch will notify you of the change in the date by SMS, email or phone. Notice of make-up sessions shall be made separately or at the time of notice of postponement of the session date.